



Face
mask
required!



2020-2021 HEALTH AND SAFETY GUIDELINES FOR SCHOOL OPENING

To ensure the Health and safety of our students and staff, Highpoint Coral Way Campus will be following the guidelines for schools established by the CDC and the Florida Department of Health. Students attending in campus instruction are required to have on file a COVID-19 Waiver signed by their parent/legal guardian.

GUIDELINES FOR STUDENTS



TEMPERATURE
CHECK



WEAR
MASK



SANITIZE
YOUR HANDS

Prior to entering Campus, student's temperature will be taken with a touch-free digital forehead thermometer. Student will also be asked questions regarding any possible Coronavirus or flu like symptoms. Students are required to bring their own face mask and face shield and wear it all times, except during outdoor activities where social distancing will be encouraged. Highpoint Employees will also wear a face mask and face shield at all times.

- **FACE AND MASK AND FACE SHIELD MUST BE WORN AT ALL TIMES WHILE INSIDE THE BUILDING.** These items must be brought from home.
- **Highpoint will give students a personalized lanyard to clip their mask on. Lanyard will remain at school.**
- Safe zones have been created throughout the outdoor areas in which students will be allowed to remove their mask while maintaining social distancing. "Safe Zone Breaks will be provided throughout the day.
- **Prior to entering the campus, student temperature will be taken and recorded with a touch-free digital forehead thermometer. Students with a temperature of 100.4 or higher will not be allowed.**
- **Students and teachers will remain in their designated buildings for the entire school day.**
- **Students with flu-like symptoms will not be allowed entry to the school.**
- Once cleared to enter campus, student will be required to sanitize hands.
- **"Social Distancing" of 6' will be maintained as best as possible inside classrooms and lunch area. Only 2 students per table will be allowed in the lunchroom area.**
- Students who arrive between 8:00 and 8:30 are required to maintain social distancing. Students who arrive at 8:30 will report directly to homeroom.
- **Sharing of iPads, headphones, AirPods, books, cell phones, pens, pencils or any materials IS STRICTLY PROHIBITED.**
- Students must wash their hands for a minimum of 20 seconds at numerous times throughout the day.
- Students will be observed continuously for any flu-like symptoms.
- **Students exhibiting symptoms during the day will be isolated immediately and must be picked up within 20 minutes. Student cannot return to school without clearance from their Physician.**

DROP-OFF AND DISMISSAL PROCEDURES

We will have different entry and exit points for Elementary and Middle School Students. Middle School and Resource Class students will enter through the main building. Students in Primary A/B, Lower and Upper elementary will enter through the rear building.

CAMPUS HOURS


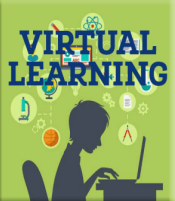
Our Campus will Open at 8:00 AM
Class Hours: 8:30 am - 2:50 pm
Office Hours: 8:00 am - 3:30 pm
After-school care will be limited and available until 5:30 p.m.

GUIDELINES FOR PARENTS/VISITORS

- **Parents will only be allowed in our school lobby one at a time and must wear a face mask.**
- Parent/Guardian must sign a COVID-19 Liability Waiver affirming to adhere to safety policies and guidelines established by Highpoint Academy.
- All parent/teacher meetings will be conducted through the Zoom app.
- **Visitors will not be allowed inside Campus.**

GUIDELINES IF A STUDENT OR FAMILY MEMBER TESTS POSITIVE FOR COVID-19

Highpoint Administration must be immediately informed of a positive test result. Student, any sibling who attends Highpoint, and possibly their classmates, will transition to the LVC and may only return to the school with clearance letter from their Physician. This policy also applies to all Highpoint Academy Employees.

<p style="text-align: center;">GUIDELINES FOR SANITIZING</p> <ul style="list-style-type: none"> • Sanitizing stations will be placed inside each classroom, and common-use areas. • Students will be required to sanitize hands upon entering the classroom. • Desks, tables, sports equipment, keyboards/mouse, and doorknobs will be disinfected between each use using EPA registered disinfectants. • Students will be required to wash their hands for 20 seconds upon entering the Campus and also continuously throughout the day. Hand sanitizers will be available inside every classroom. 	<p style="text-align: center;">GUIDELINES FOR LUNCH AREA AND WATER FOUNTAINS</p> <ul style="list-style-type: none"> • UNTIL FURTHER NOTICE, PIZZA FRIDAY AND SCHOOL CATERED LUNCH WILL BE DISCONTINUED. • Students will sit 2 per table (6ft. apart) during lunch and will be allowed to remove mask. • LUNCH & SNACKS must be brought from home in either a disposable gallon-sized ziplock bag, paper bag, or insulated lunchbox. NO metal/stainless steel lunchboxes please. Disposable utensils and napkins must be included. • Lunchboxes must be labeled with STUDENTS'S NAME. • Hot lunch can be brought in a Thermos to keep food temperature warm. Microwave use will be limited. • WATER FOUNTAINS: Drinking fountains cannot be operational so students should bring their own water bottles every day to school and it must be labeled with their name. Water bottles cannot be shared. Drinking directly from the water fountain is strictly prohibited. • Food Deliveries must be dropped off in the main office.
<p style="text-align: center;">TRAVEL GUIDELINES</p> <p>Any student or employee returning to Miami from a destination that is under a CDC Level 3 Travel Health Notice or under travel restrictions by state or local authorities, or whose household member has returned from such a destination, will be required to stay home for 14 days prior to returning to school.</p>	
<p style="text-align: center;">GUIDELINES FOR ATHLETICS AND EXTRACURRICULAR PROGRAMS</p> <ul style="list-style-type: none"> • Sports and extracurricular classes will commence on campus (or with restrictions) as soon as we are allowed to do so. • Students are required to wash their hands before participating in an extracurricular activity. • All sports equipment will be sanitized using EPA registered disinfectants before and after each use. <p style="text-align: center;">  </p>	<p style="text-align: center;">GUIDELINES FOR RESPONDING TO A CONFIRMED CASE:</p> <ul style="list-style-type: none"> • If a confirmed case has entered the school, a communication will be sent out to parents and students. • The Miami Dade County Health Department notified immediately. • Highpoint Academy will switch to Virtual Classes to ensure instructional continuity and our campus will remain closed until further notice. • Cleaning staff will thoroughly sanitize and disinfect the school campus using EPA registered disinfectants. • School will reopen once it has been determined that it is safe to enter the campus. • As per the Family Education Rights and Privacy ACT (FERPA), Highpoint Academy will maintain confidentiality of the student or staff member confirmed to have tested positive. • Student or Staff with a confirmed case will not be allowed to return to school until they receive medical clearance.
<p style="text-align: center;">LEARNING FROM HOME IS AN OPTION</p> <div style="display: flex; align-items: flex-start;"> <div style="width: 150px; text-align: center;">  <p>VIRTUAL LEARNING</p> </div> <div style="padding-left: 10px;"> <p>Parents who prefer for their child to study "virtually" from home, have the option to enroll their child in the Live Virtual Classroom. The LVC uses a synchronous format. Students will be able to log on to Zoom and interact with their Teachers during on-campus class instruction. Refer to the LVC Guidelines.</p> </div> </div>	

